

MINUTES OF THE MEETING OF THE GOVERNMENT COLLEGE INTERNAL QUALITY ASSURANCE CELL (IQAC) HELD AT GOVERNMENT COLLEGE ROPAR ON 6<sup>TH</sup> APRIL, 2023 AT 3.00 PM

No: 924

Date: 6<sup>th</sup>/4/2023

## AGENDA

1. Reading of previous minutes of the meeting.
2. IQAC related activities planned for EVEN SEMESTER 2022-23.
3. Review of the activities conducted in the month of March.
4. Discussion about filling of IIQA.
5. Proposal for disabled friendly washroom.
6. A proposal for 30 hours contact program.
7. Discussion on satisfaction survey and feedback analysis.
8. Discussion to finalize the dates for the remaining activities of even semester of 2022-23.
9. Planning regarding the admission for coming session of 2023-24.

### 1. Review of the activities conducted in the month of March

The College Principal discussed the activities of the month of March and their succession reports with the members of IQAC. The activities were reviewed along with the attainment of their goals. It was also made sure that all of the activities were uploaded on the college site along with their reports.

### 2. Discussion about filling of IIQA

It was discussed by the various members of IQAC that the SSR final drafts will be called for and the final date for the feeling of IIQA shall be finalised soon on the basis of those drafts. Various criterions of SSR were noted, their shortcomings and their advancement levels were considered by the college Principal Mr. Jatinder Singh.

### 3. Proposal for disabled friendly washroom

A discussion was held on the proposal for a new disabled friendly washroom for physically disabled staff and students. Its location was reviewed by the various members and also many pros and cons of the already existing disabled friendly washrooms were discussed. Improvements to be made were also considered.

## **A proposal for 30 hours contact program**

Proposal by the College Principal Mr. Jatinder Singh was given about the starting of 30 hours contact programs in the various fields of yoga, Spoken English, Computer and ICT. It was also proposed by him that a computer training program shall be started for the teaching and non teaching staff where they shall be introduced with the various functions of the college website as well as the university website.

## **5. Discussion on satisfaction survey and feedback analysis**

There was a further discussion on the action taken reports on the basis of the student satisfaction survey and the feedback analysis. It was reviewed by the members that whether the complete action has been taken on the basis of these reports or not and if yes then the actions taken reports have been submitted or not.

## **6. Discussion to finalize the dates for the remaining activities of even semester of 2022-23**


Members of the IQAC discussed the remaining activities for the even semester i. e. the annual function and convocation. The activities were discussed and the guests were finalised. Also the dates of these activities were finalised.

## **7. Planning regarding the admission for coming session of 2023-24**

The plan for the admissions of the next session was also discussed in the meeting. The dates of admissions were also discussed.

Vote of thanks by the coordinator

IQAC coordinator thanked the whole team of IQAC for being present over there.

  
Principal  
Govt. College Ropar  
Govt. College  
Ropar  
